

NEC MINUTES

**National Executive Committee
Meeting Minutes
2-3 May 2003**



Atlanta GA

2-3 May 2003

Minutes

OPEN SESSION

Action Agenda Items

Page

1.	Ratification of Regulations	Mr. Allenback.....	5
2.	CAP Regulation Ratification Process.....	Col Kauffman.....	7
3.	2004 NEC, NCASE and NB Meeting Dates	Mr. Allenback.....	9
4.	2002 Mission Reimbursement	Mr. Allenback.....	10
5.	Recision of CAPR 60-2	Col Senderling/Col Buschman.....	11
6.	CAP/Soaring Society of America Committee	Col Todd.....	13
7.	Standardized Corporate Aircraft Information File.....	Col Greenhut.....	15
8.	Cadet Program Realignment	Col Greenhut.....	17
9.	Change to CAPR 35-3	Col Parker.....	20
10.	Funding for Chaplain Service Advisory Council	Col Melancon.....	22
11.	National Awards Form	Col Melancon.....	24
12.	Committee Report.....	Committee Chairs.....	26
	1. Finance Committee.....		26
	2. Development Committee		27
	3. Operations Committee		27
	4. Education & Training Committee		27
	5. STEP Committee		27
	6. Cadet Programs Committee		27
13.	Additional Old Business		28
	1. CAP Busch Car Marketing Platform.....		28
	2. New Mexico T-34		28
	3. Wisconsin Wing Building		28
14.	Additional New Business		30
	1. Satellite Digital Imaging System		30
	2. Minnesota Wing Building		30
	3. Corrosion Control.....		31
	4. Membership Directory.....		31
	5. National Alert Paging System		32
	6. Standardized Checklist		32
	7. Request to Raise Region Dues.....		33
	8. Cadet Uniform Changes		33
	9. Uniform Nametag.....		33

10. New Cloth Patch	34
11. Test Wear of Scarf.....	34
12. Leather Flight Jackets.....	34
13. XOHA Briefing	34
14. Removal of Member-at-Large from the BoG.....	35
15. DSM.....	35
16. IRA/Annuity recognition	35
17. Fatal Accident Kit.....	36
18. Accident Claims	36

Information Items

15. HQ CAP Update	Mr. Allenback.....	37
a. Multipurpose Membership Card		37
b. Civil Air Patrol News		37
c. NCASE site for 2005.....		37
d. CAP Display at Air Force Museum		37
e. Cessna Aircraft Purchase (FY02 funds)		37
f. Waiver of dues for DDR program		38
g. CD Training Funds.....		38
16. Deputy State Directors Report	Col Vogt.....	39
17. Legislative Issues.....	Col Huggins.....	40
18. Rapid Response Teams	Col Pineda.....	42
19. Precision Flight Controls, Inc.	Col Groshong.....	43

ATTEST:

OFFICIAL:

J. ROCK PALERMO, III
Lieutenant Colonel, CAP
National Legal Officer

RICHARD L. BOWLING
Major General, CAP
National Commander

Civil Air Patrol
National Executive Committee
2-3 May 2003
Atlanta GA

OPEN SESSION

CALL TO ORDER.....Maj Gen Richard L. Bowling, CAP
INVOCATIONCh, Col James H. Melancon, CAP
PLEDGE OF ALLEGIANCECol Larry D. Kauffman, CAP
ROLL CALLMr. Albert A. Allenback

OPENING REMARKSMaj Gen Richard L. Bowling, CAP
Col Albert A. Allenback, CAP
Col George Vogt, USAF

SAFETY BRIEFING.....Col Rex Glasgow, CAP

NATIONAL EXECUTIVE COMMITTEE

Maj Gen Richard L. Bowling, CAP National Commander
Col George Vogt, USAF Senior AF Advisor
Brig Gen Dwight H. Wheless, CAP National Vice Commander
Col Larry D. Kauffman, CAP National Chief of Staff
Col Donald B. Angel, CAP (Proxy) National Finance Officer
Lt Col J. Rock Palermo, III, CAP (Acting) National Legal Officer
Col Joseph C. Meighan, Jr., CAP National Controller
Col Richard A. Greenhut, CAP Northeast Region Commander
Col Charles S. Glass, CAP Middle East Region Commander
Col William W. Webb, CAP Great Lakes Region Commander
Col Antonio J. Pineda, CAP Southeast Region Commander
Col Rex Glasgow, CAP North Central Region Commander
Col Thomas L. Todd, CAP Southwest Region Commander
Col Lynda C. Robinson, CAP Rocky Mountain Region Commander
Col Phillip S. Groshong, CAP Pacific Region Commander

Non-voting members:

Col William S. Charles, CAP..... National Inspector General
Ch, Col James H. Melancon, CAP..... Chief Chaplain Services

OTHER CORPORATE OFFICIALS

Mr. Albert A. Allenback	Executive Director
Mr. Don R. Rowland	Senior Director, Strategic Comm. & Plans
Mr. Paul J. Capicik	Chief Information Officer
Mr. James L. Mallett	Director, Leadership Dev. & Membership Services
Ms. Susan Easter	Chief Financial Officer
Mr. John A. Salvador	Director, Operations
Mr. Mike Stewart	Director, Logistics & Mission Support
Mr. Stanley Leibowitz	General Counsel

AGENDA ITEM - 1

LG

Action

**SUBJECT: Ratification of Regulations
HQ CAP/EX – Mr. Allenback**

INFORMATION BACKGROUND:

New Constitution Article XX became effective 27 Feb 01. This provision requires that in the normal course of events regulations shall be adopted and maintained by the National Commander and shall be ratified by a majority vote of the National Board. These regulations have been staffed at National Headquarters and approved by CAP-USAF.

The below regulations will be sent in a separate package.

The following regulations are up for ratification:

<u>Number</u>	<u>Title</u>	<u>Remarks</u>
CAPR 123-1	<i>The Civil Air Patrol Inspector General Program</i>	
CAPR 123-2	<i>Complaints</i>	
CAPR 900-2	<i>Civil Air Patrol Seal, Emblem, and Flag Etiquette</i>	

PROPOSED NEC ACTION:

That the NEC vote to ratify the proposed regulations.

ESTIMATED FUNDING IMPACT:

Cost of printing and distribution.

REGULATIONS AND FORMS AFFECTED:

All of the above.

COMMITTEE RECOMMENDATION:

None.

NEC ACTION:

After consideration of CAPR 123-1 and 123-2, the NEC assigned a committee to rewrite. After presentation of the amended regulations:

COL GROSHONG/PCR MOVED and COL ROBINSON/RMR seconded that the NEC vote to ratify CAPR 123-1, The Civil Air Patrol Inspector General Program, as submitted during the meeting.

MOTION CARRIED WITH NO DISSENTING VOTES

FOLLOW-ON ACTION: Printing and distribution to the field.

COL KAUFFMAN/CS MOVED and COL GLASSGOW/NCR seconded that the NEC vote to ratify CAPR 123-2, Complaints, as submitted during the meeting.

MOTION CARRIED WITH NO DISSENTING VOTES

FOLLOW-ON ACTION: After Air Force review, printing and distribution to the field.

COL KAUFFMAN/CS MOVED and COL GREENHUT/NER seconded that the NEC vote to ratify CAPR 900-2, Civil Air Patrol Seal, Emblem and Flag Etiquette.

COL GLASS/MER MOVED TO AMEND and COL GROSHONG/PCR seconded that Figure 10. (CAP Squadron Guidon) be changed as follows: Delete the top line, the wing designation.

MOTION TO AMEND CARRIED WITH NO DISSENTING VOTES

BRIG GEN WHELESS/CV MOVED and COL TODD/SWR seconded that the NEC table CAPR 900-2 indefinitely.

MOTION TO TABLE CARRIED WITH NO DISSENTING VOTES

Later in the meeting, **BRIG GEN WHELESS/CV MOVED and COL TODD/SWR seconded** that the NEC bring from the table CAPR 900-2.

MOTION TO BRING FROM THE TABLE CARRIED

MR. ROWLAND/XP briefed that all the concerns raised by the NEC were evaluated, and the result was to add a table to the regulation to more clearly define usage of the seal, emblem and flags without changing the words in the regulation.

LT COL PALERMO/ACTING NLO MOVED and COL ANGEL/ PROXY NFO, COL GREENHUT/NER, and COL KAUFFMAN/CS seconded that the NEC vote to ratify CAPR 900-2, Civil Air Patrol Seal, Emblem and Flag Etiquette, as amended.

MOTION CARRIED WITH NO DISSENTING VOTES

FOLLOW-ON ACTION: Printing and distribution to the field.

AGENDA ITEM - 2

LG

Action

**SUBJECT: CAP Regulation Ratification Process
CAP/CS – Col Kauffman**

INFORMATION BACKGROUND:

The current regulation ratification process (approved during the winter 2002 national board meeting) has been in effect for over a year. Several administrative process timing adjustments have been periodically made to ensure the process milestones could be met so the regulation proposals could be properly considered by the NB or NEC and members at large. Board, staff, and AF members have expressed several concerns about the current process.

- In order to meet the specified milestones in CAPR 5-1, the normal ratification process takes a minimum of 7 months to complete.
- Complaints continue from all directions that policy is taking too long to reach the field.
- Of the three regulations brought before the 2003 winter NB, none went through the normal process.
 - CAPR 50-17 actually took two sessions through the process because it was held to the letter of the regulation
 - Change 3 to 60-1, because of its critical nature, took a non-standard route for approval. The attempt made to force it through the normal process was overwhelmingly rejected
 - The CAP form 12 change to CAPR 39-2 somehow slipped through the process and was approved, even through a NB member recognized that it should have gone through the process but felt this change did not warrant the delay.
- A staff meeting with the CAP CC, CV, and CS during the NB meeting in Wash D.C. discussed the ratification issues. They saw benefit to revisiting the current ratification process and look for possible improvements.

Any change should not circumvent appropriate coordination. It should be recognized however, that the majority of regulations published prior to the 2002 CAPR 5-1 change were published in a timely manner with no contention over wording or policy presentation. The recommendation below attempts to implement the best features of both processes by applying the right rules at the right time.

PROPOSED NEC ACTION:

1. Approve as Policy: The regulation ratification process shall be a flexible tiered approach that promotes timely dissemination of policy and offers options for the proper level of oversight. Specifically:

a. CAP program concepts or policies that are added, changed or deleted will be approved by the National Board or NEC. At the time of approval, the body will further state the extent of further action/coordination required before publishing.

b. Unless otherwise requested, the national staff will develop the text and procedures that meets the intent of the approved programs and policies and publish the regulation.

May 2003 NEC Minutes

c. When necessary, the voting body will direct use of the current extended ratification process that includes the comment period and wordsmith tasks by the national Board or NEC.

2. **Direct Further Action:** The Chief of Staff, in cooperation with the Executive Director, will assign the appropriate committee or establish a working group to take necessary actions (e.g. prepare the necessary documents such as changes to CAPR 5-1 and Constitution) as required to implement these changes by vote for final approval at the August 2003 National Board and subsequent Board of Governors meeting, as necessary.

ESTIMATED FUNDING IMPACT:

None.

REGULATIONS AND FORMS AFFECTED:

CAPR 5-1, *Ratification*.

CAP NATIONAL HEADQUARTERS' COMMENTS:

Concur with the proposed action.

COMMITTEE RECOMMENDATION:

None.

NEC ACTION:

COL GROSHONG/PCR MOVED and COL GLASSGOW/NCR seconded that the NEC approve the appointment of a study group to look at this process overnight and provide recommendations for resolution.

MOTION CARRIED WITH NO DISSENTING VOTES

No further action taken. ITEM OPEN.

AGENDA ITEM - 3	XP	Action
SUBJECT: 2004 NEC, NCASE and National Board Meeting Dates		
HQ CAP/EX – Mr. Allenback		

INFORMATION BACKGROUND:

The following dates have been coordinated on the Air University calendar and no conflict exists at this time.

Proposed dates are:

<u>Event</u>	<u>Date</u>	<u>Location</u>
Winter National Board Meeting	5-6 Mar 04	Washington DC
NCASE	24-27 Mar 04	Atlanta GA
May 2004 NEC Meeting	21-22 May 04	Atlanta GA
August 2004 National Board Meeting	18-21 Aug 04	Tampa FL
November 2004 NEC Meeting	12-13 Nov 04	St Louis MO

PROPOSED NEC ACTION:

That the NEC approve the proposed NEC, NCASE, and National Board Meeting dates for 2004.

ESTIMATED FUNDING IMPACT:

None.

REGULATIONS AND FORMS AFFECTED:

None.

COMMITTEE RECOMMENDATION:

None.

NEC ACTION:

COL TODD/SWR MOVED and COL KAUFFMAN/CS seconded that the NEC approve the PROPOSED NEC ACTION.

MOTION CARRIED WITH NO DISSENTING VOTES

AGENDA ITEM - 4

FM

Action

**SUBJECT: 2002 Mission Reimbursement
HQ CAP/EX – Mr. Allenback**

INFORMATION BACKGROUND:

Approximately ten wings submitted Form 108's for EVAL/TRNG, SAR/DR, and CD TRNG after the deadline date for Air Force reimbursement within the fiscal period of the Cooperative Agreement.

PROPOSED NEC ACTION:

That the National Executive Committee approve the payment for these missions with corporate funds.

ESTIMATED FUNDING IMPACT:

If the action is approved it will require Civil Air Patrol to dedicate corporate funds in the amount of \$5,651.00.

REGULATIONS AND FORMS AFFECTED:

None.

COMMITTEE RECOMMENDATION:

None.

NEC ACTION:

COL TODD/SWR MOVED and COL GROSHONG/PCR seconded that the NEC vote to DISAPPROVE the PROPOSED NEC ACTION.

MOTION CARRIED WITH NO DISSENTING VOTES

AGENDA ITEM - 5

IG

Action

**SUBJECT: Recision of CAPR 60-2
OR Wg/CC – Col Senderling and CO Wg/CC – Col Buschmann**

INFORMATION BACKGROUND:

CAPR 60-2 was first published in February 1997 as the No-notice Inspection Program. It was modified in May 2000, when it became the Short-notice Inspection Program. This program was first established to satisfy the safety concerns of CAP's insurance carrier of the time. It was questionable whether CAP would have been able to gain insurance for those items not covered by Air Force or Federal programs had CAP not implemented CAPR 60-2.

A number of programs have been implemented since CAPR 60-2 was first published. These include a new CAP volunteer Safety Officer at the National Command level, integration of Operational Risk Management (ORM) into CAP program-wide, renewed emphasis on Crew resource Management (CRM), initiation of the Subordinate Unit Inspection (SUI) program, and implementation of the Safety Process Action Group (SPAG). The SPAG has developed a number of safety initiatives, some of which have already been incorporated into changes to CAPR 60-1.

Considering all of the above, CAPR 60-2, *Short-notice Inspections*, has become redundant. All five inspection items specified by CAPR 60-2 are amply covered under the SUI program as indicated by the current SUI Guide and CAPR 123-3, *Assessments*. The 60-2 inspections are further duplicated by the State Directors who inspect all aircraft as well as pilot records during their required annual unit visits under Duty 3 of the State Director job description. Additionally, aircraft inspections are routinely performed (using CAPF 71) by most wings during SAREXs, flight clinics, etc. Therefore, the requirements imposed by CAPR 60-2 present an unnecessary burden on the already limited resources and available time of the volunteers particularly in those wings that do not have groups. Furthermore, the elimination of the burdensome paperwork required by CAPR 60-2 will contribute greatly to the paperwork reduction initiative already undertaken as a priority by the CAP national leadership. Finally, Civil Air Patrol, through the NEC and the National Board, should constantly endeavor to insure that the requirements imposed on our members – particularly as a result of over-regulating or redundant regulations – are at the very least minimized, if not eliminated.

PROPOSED NEC ACTION:

1. That the National Executive Committee vote to approve to rescind CAPR 60-2.
2. Should the above pass: That the NEC vote to amend CAPR 123-3 by eliminating paragraph 1.b.1). (which makes reference to the fact that inspections conducted IAW CAPR 60-2, are not covered by that regulation) and renaming sub-paragraphs 2) and 3), to 1) and 2), respectively.

ESTIMATED FUNDING IMPACT:

To be determined, but minimal. Other publications (e.g., CAP Index 0-2 and CAPR 123-3) will have to be revised, published and distributed.

REGULATIONS AND FORMS AFFECTED:

CAPR 60-2, *CAP Safety and Regulatory Compliance – Short-Notice Inspection*
CAPR 123-3, *Civil Air Patrol Assessment Program*.

CAP NATIONAL HEADQUARTERS' COMMENTS:

National Headquarters concurs with this concept providing that either the Statement of Work requirements can be met through changes to CAPR 123-3 or the Short-notice Inspection requirements in the Statement of Work can be renegotiated. Assuming this is accomplished, then National Headquarters recommends that CAPR 123-3 be reviewed to insure that all of the requirements contained in CAPR 60-2 (except for the 7-day advance notice requirement) are also contained in the requirements for the Subordinate Unit Inspection (SUI) program. National Headquarters further recommends that the rescission of CAPR 60-2 be concurrent with National Board ratification of any necessary changes to CAPR 123-3.

COMMITTEE RECOMMENDATION:

None.

NEC ACTION:

COL TODD/SWR MOVED and COL GREENHUT/NER seconded the PROPOSED NEC ACTION.

During discussion it was noted that it would be inappropriate for the NEC to vote for this action. Under the provisions of CAPR 60-2, the short-notice inspections provision is a requirement under the Statement of Work. Therefore, the above motion was withdrawn and the following motion made:

COL TODD/SWR MOVED and COL GREENHUT/NER seconded that the NEC vote to send this item to the operations committee, in consultation with the National Inspector General and National Legal Officer, to come up with a solution and to make sure there is integrity in the program.

MOTION CARRIED

FOLLOW-ON ACTION. Referral to the operations committee and inclusion in the August 2003 National Board agenda.

AGENDA ITEM - 6

DO

Action

**SUBJECT: Civil Air Patrol / Soaring Society of America Committee
SWR/CC - Col Todd**

INFORMATION BACKGROUND:

The 1996 SSA/CAP Memorandum of Agreement set a requirement for a joint working group with the responsibility of developing operational plans and dealing with issues. While the joint working group has functioned well, program growth has precipitated the need for a more formal committee comprised of Soaring Society of America and Civil Air Patrol members. This committee would be able to jointly address CAP and SSA issues with the ability of presenting agenda items to both the CAP and SSA governing bodies. Suggest the committee be composed of three CAP members and three SSA members. The committee should continue to meet per the SSA/CAP MOA, at a minimum once per year. Two of the Initial members should be Ray Johnson, SSA representative to CAP and Col Joseph A. Guimond Jr., CAP representative to SSA.

PROPOSED NEC ACTION:

That the NEC vote to establish the CAP/SSA joint committee comprised of three members each from Civil Air Patrol and the Soaring Society of America.

ESTIMATED FUNDING IMPACT:

To be determined.

REGULATIONS AND FORMS AFFECTED:

None.

CAP NATIONAL HEADQUARTERS' COMMENTS:

Concur and support the establishment of this committee.

COMMITTEE RECOMMENDATION:

None.

NEC ACTION:

COL TODD/SWR MOVED and COL GROSHONG/PCR seconded that the NEC vote to establish the Civil Air Patrol/Soaring Society of America committee, the Civil Air Patrol members to be appointed by the National Commander.

MOTION CARRIED WITH NO DISSENTING VOTES

May 2003 NEC Minutes

The National Commander asked for a nomination from each region to serve as Civil Air Patrol members of the CAP/SSA committee: The following names were provided and named as committee members: NER—Col Skip Guimond (Chairman of the Committee), MER—Col Joe Vazquez, GLR—Col Mike Murrell, OH Wg, SER—Col Robert Davis, NCR—Lt Col Roger Brogren, SWR—Col Ray Johnson, RMR—Col Mike Povenelli, PCR—Col Ernie Pearson.

AGENDA ITEM - 7

DO

Action

**SUBJECT: Standardized Corporate Aircraft Information File
NER/CC - Col Greenhut**

INFORMATION BACKGROUND:

CAPR 60-1, para 2-14, requires each wing to establish a standard Aircraft Information File (AIF) for each of its corporate aircraft as well as lists those items to be included in the file. IG experience has shown that there are many variations of the AIF in the field. National standardization of the most important/relevant portions of this file will eliminate misunderstandings of what is required in the file and assist aircrews when they fly another unit's aircraft. Safety will be improved because that important information will always be in the same place and posted in the same way, diminishing the likelihood of missing or misinterpreting vital information.

The pages of the standardized file would be available and downloadable from the National website. Each unit with an aircraft would download the forms, print them, and place them in a standardized binder with numbered tabs purchased by the unit in accordance with directions on the web.

The important pages are what should be determined and standardized with wings being able to add to the file to accomplish local objectives. The type of notebook (i.e. white 3-ring binder) and numbered tabs should also be standardized (within reason). An example will be provided at the NEC meeting.

PROPOSED NEC ACTION:

That the National Executive Committee approve this standardized AIF concept. NHQ will provide a sample AIF to each wing commander in the next two weeks. Region commanders will get feedback from the wing commanders and provide one consolidated region AIF input to HQ CAP/DOV by 30 Jun 03. HQ CAP/DOV will consolidate the region recommendations and provide the final draft AIF for approval at the summer National Board.

ESTIMATED FUNDING IMPACT:

The estimated cost of this initiative is \$15.00 per aircraft. The cost would be borne by the unit or the wing.

REGULATIONS AND FORMS AFFECTED:

CAPR 60-1, *CAP Flight Management*: New forms created (web-based) with approval of this agenda item.

CAP NATIONAL HEADQUARTERS' COMMENTS:

Concur with this proposed action.

May 2003 NEC Minutes

COMMITTEE RECOMMENDATION:

None.

NEC ACTION:

COL GREENHUT/NER presented a slide briefing.

COL GROSHONG/PCR MOVED and LT COL PALERMO/ACTING NLO seconded
that the NEC vote to adopt the standardized AIF concept, as briefed.

MOTION CARRIED WITH NO DISSENTING VOTES

FOLLOW-ON ACTION: National Headquarters staffing, development of the concept and inclusion in the August 2003 National Board agenda.

AGENDA ITEM - 8

LM

Action

**SUBJECT: Cadet Program Realignment
NER/CC - Col Greenhut**

INFORMATION BACKGROUND:

Civil Air Patrol loses nearly all cadets in a failure to convert to adult member status. Only the most dedicated cadets make the transition, a modest proportion of Spaatz and Eaker cadets, and almost no others. This is due to a confluence of factors: Traveling away from home to college, the program's lack of transition planning, changes in life goals, lack of transportation from college to a unit, the demands and distraction of a college or military career, and new responsibilities after college including marriage, jobs and young children.

Sometimes we get these former cadets back eighteen to twenty-five years later when their children are old enough to be CAP Cadets. We have lost them for what is probably the most productive fifth of their lives. CAP suffers greatly from this loss because these young leaders are not there to provide the strong role models that our cadets need, being young enough that the Cadets can envision themselves as these young members are. This loss also severely limits the availability of highly vigorous members for our Emergency Services and Homeland Security missions.

For Civil Air Patrol to be available to members in college, a unit must be available on campus. Most freshmen and sophomores are not permitted vehicles on campus, and therefore cannot get to meetings and activities off campus due to lack of transportation. For a unit to be established on campus it must be subject to the rules for clubs and activities sanctioned by the student government organization that will provide funding from student activities fees paid by the students. Often, but not always, there is a faculty advisor to these activities. This faculty advisor may or may not wish to join CAP, as the advisor role is merely a part of his or her employment.

Several aspects of this unit would be very different from a regular unit. Some members may also be AFROTC cadets, and a few may be over twenty-one, but the bulk will be cadets under the present organization of CAP. These cadets will not want to convert to senior membership due to loss of eligibility for Cadet activities, awards and flight training. These cadets will be more experienced in CAP matters than new senior members or AFROTC cadets without prior CAP experience. The unit will, in many colleges, suspend operations for vacations and breaks, and will be subject to regular changes in command due to graduations, transfers, etc. These squadrons could easily report to geographically aligned groups, but the commanders or representatives may not be able to always attend meetings due to school schedules, curfews and possible transportation limitations. Additionally, the student government finance rules may be in conflict with present CAPR 173-1.

This proposal contemplates that 18 to 21 year old members would be eligible to hold all unit positions normally held by seniors, and 16 and 17 year old members eligible to hold most positions except commander, finance and safety officer position.

May 2003 NEC Minutes

The college unit proposal would not be easy to implement with the present membership structure of CAP. Additionally, the membership structure for the reasons stated above are a strong reason for loss of all but the most dedicated of CAP cadet members when they leave high school. Young members 18 through 20 years of age have little in common with a 12 year old and may no longer want to be associated with a title that connotes middle school or high school activity.

We propose a study group made up of young senior members who made the transition from cadet to determine the best plan to improve retention of members upon leaving high school. Their charter should include the possibility of restructuring the membership classification to permit members who are over eighteen and less than twenty-one years old to take on all responsibilities presently reserved for senior members, while maintaining all the benefits of cadet membership.

In support of this position, it should be pointed out that in every state in the nation the age of majority is 18 or less, and that well more than half of the US combatants in Operation Iraq Liberty in our forces are of an age that they would remain cadets in CAP. All applicants over 18 years old are considered for full membership in Rescue and Emergency Squads, Fire Departments and Auxiliary Police units in New Jersey.

One option could be to convert all cadets to Flight Officer status on their 18th Birthday and enroll them in a program that allows them to progress in both the professional development program and to earn cadet milestones through Spaatz. (This could be coupled with converting the Earhart, Eaker and Spaatz awards to Flight Officer awards, and establish the highest Cadet grade as Captain) This is not intended as a direct proposal, but only one option among several to be considered by the committee formed as a result of acceptance of this proposal.

We believe that by establishing a collegiate squadron structure independent of AFROTC, and by providing greatly enhanced leadership opportunities to our members when they reach eighteen we may greatly improve our greatest single retention problem: The loss of experienced CAP members when they leave high school.

PROPOSED NEC ACTION:

That the NEC vote to establish an ad-hoc study group to study transition of cadets to senior members. Issues to be examined may include, but are not limited to: membership category of cadet members over 18 but under 21, conversion of cadets to senior members at the end of a cadet career, unit affiliations of cadet college students, college squadrons as an authorized student activity, etc. The study group will make a presentation at the summer 2003 National Board on its work to date and a full report to winter 2004 National Board.

ESTIMATED FUNDING IMPACT:

To be determined.

REGULATIONS AND FORMS AFFECTED:

CAPR 39-2, *Civil Air Patrol Membership*.
CAPR 50-17, *CAP Senior Member Training Program*.
CAPR 52-16, *CAP Cadet Program Management*.

CAP NATIONAL HEADQUARTERS' COMMENTS:

It can be difficult to retain young adults in CAP, whether they are cadets or senior members. The social factors (i.e.: careers, marriage, etc.) affecting individuals in their 20's are especially difficult to counter. The 20-30 age group is perhaps the most under-represented demographic in CAP. We fully support the agenda item's core idea of improving retention among members of this age group. We believe it would be premature for the NEC to approve the policy changes outlined in the background section of the agenda without further and more in-depth study. Therefore, the staff fully supports the motion to task an ad-hoc study group to make a complete, bottom-up review of the challenges and potential solutions of recruiting, retaining, and leading young adult members. The staff would welcome an invitation to have a representative on the study group.

COMMITTEE RECOMMENDATION:

To be researched and formulated by the proposed study group.

NEC ACTION:

COL GREENHUT/NER MOVED and BRIG GEN WHELESS/CV seconded that the NEC vote to approve the PROPOSED NEC ACTION.

MOTION CARRIED WITH NO DISSENTING VOTES

The National Commander named Col Glasgow/NCR as chair of the ad-hoc study group. The other members of the group are: Col Robinson/RMR; Col Sharkey/FL Wg; Col Courter, CAC Advisor; Col Granville/NY Wg; Col Blascovich, National Historian; Col Starr, PCR/CV; two Spaatz cadets currently attending college, to be identified by the committee; Ms. Parker, National Headquarters Advisor; and Mr. Odell, National Headquarters Assistant General Counsel.

FOLLOW-ON ACTION. Inclusion in the August 2003 National Board agenda (work-to-date report) and August 2004 National Board agenda (final report).

AGENDA ITEM - 9

LM

Action

**SUBJECT: Change to CAPR 35-3, Membership Termination
TX Wg/CC - Col Parker**

INFORMATION BACKGROUND:

Information to the Wing Commander concerning the status of adverse actions within his/her Wing is necessary in order to assure timely processing of the adverse action. With these recommended changes, he/she can assure the action is given priority to completion.

The changes proposed are to provide information copies to the Wing Commander of the status of the adverse action process of members in his/her Wing, in the cases where he/she is not the approving authority. Providing status information to the Wing Commander, as proposed in this change, will not allow command influence in the process.

There have been cases where members of other Regions have been selected to form the appeal board and the Wing Commander of the appellant had no knowledge of who, what, when or where. This situation has also existed where the Squadron Commander initiated the adverse action and the approving authority was the Group Commander.

PROPOSED NEC ACTION:

That the NEC vote to approve the recommended changes to provide the wing commander with the status of adverse actions within his/her wing.

ESTIMATED FUNDING IMPACT:

To be determined.

REGULATIONS AND FORMS AFFECTED:

CAPR 35-3, *Membership Termination*.

CAP NATIONAL HEADQUARTERS' COMMENTS:

CAPR 35-3, *Membership Termination*, is being referred to the Legal Officers Staff College for a complete review. Suggest we include this information for their review/consideration.

COMMITTEE RECOMMENDATION:

None.

May 2003 NEC Minutes

NEC ACTION:

This item was withdrawn pending review by the National Legal Officers College in September 2003.

AGENDA ITEM - 10

FM/LM

Action

**SUBJECT: Funding for Chaplain Service Advisory Council
Chief Chaplain Services – Col Melancon**

INFORMATION BACKGROUND:

The National Chief of the Chaplain Service needs to have a face-to-face meeting with the CSAC--more specifically, with the Region Chaplains, one time each year in addition to the brief meeting he has with them at the August National Board. This is a crucial need. We need such a session to consider strategic planning for the Chaplain Service, especially in light of the increase in missions as CAP takes up its supporting role in Homeland Security. Given the responsibilities that devolve upon our chaplains now and the potential for rapid increase in responsibility in the event of an attack of any magnitude on our homeland, the senior chaplains need insightful training and clarity of understanding of how CAP works in an organizational framework in order to more effectively design and oversee Chaplain Service Training at the eight Region Chaplain Service Staff Colleges. CAP Chaplains take their responsibility as advisors to their commanders on matters that involve the moral and spiritual health of the commanders themselves and our corps of volunteers as seriously as do chaplains in our armed forces. This includes ancillary awareness of responsibility to serve the needs of the civilian population in the event of an attack.

For financial and tactical reasons, the ideal place for such a meeting would be Maxwell. Lodging and meals would be a fraction of the cost that would be incurred elsewhere, and we would have the benefit of talks/instruction in critical areas coming from key headquarters staff people.

Transportation costs for the eight Region Chaplains, the Secretary of the CSAC/CSEC and the Chief Emeritus would be minimal. The EXA of the Chaplain Service is on staff at Maxwell, and the Chief and Deputy Chief of the Chaplain Service can take their expenses from their existing budgets.

One evening session on the day of arrival followed by two full days would be a sufficient amount of time to meet. This would call for three nights lodging at Maxwell. Advance purchase of tickets and lodging and messing at Maxwell would keep the total cost at around \$7,000.00-\$8,000.00.

PROPOSED NEC ACTION:

That the NEC vote to approve and fund an annual meeting of the Chaplain Service Advisory Council in addition to their brief meeting at the August National Board, and that this meeting be designated "The Chaplain Service Advisory Council Strategic Planning Institute."

ESTIMATED FUNDING: \$7,000.00-\$8,000.00.

May 2003 NEC Minutes

ESTIMATED FUNDING IMPACT:

Estimated funding: \$7,000.00-\$8,000.00.

REGULATIONS AND FORMS AFFECTED:

None.

CAP NATIONAL HEADQUARTERS' COMMENTS:

Concur with this proposed action. However, the rationale uses the assumption that lodging and meals would be available at Maxwell/Gunter. The Maxwell/Gunter facilities may not always be available and if they aren't, cost could increase significantly.

COMMITTEE RECOMMENDATION:

None.

NEC ACTION:

BRIG GEN WHELESS/CV MOVED and COL WEBB/GLR seconded that the PROPOSED NEC ACTION, amended by adding the following sentence:
"Initial funding will be out of region budgets."

MOTION CARRIED WITH NO DISSENTING VOTES

AGENDA ITEM - 11

LM

Action

**SUBJECT: National Awards Form
Chief Chaplain Services – Col Melancon**

INFORMATION BACKGROUND:

The Chaplain Service Executive Council is responsible for the selection of the individuals to be awarded the three Chaplain Service National Awards, namely: The Senior Chaplain of the Year, The Squadron Chaplain of the Year and The Moral Leadership Officer of the Year. Each of the eight CAP Regions may send in one name in each category for a total of three names with justification per region. Our task is to look at the letters of justification for the nominee for the award in each category and then vote on the nominee we think is most eligible. This immediately becomes a serious problem because of the contents or really lack of specific contents of the letters of justification. More often than not the letters of justification are not venue/award specific and general in nature. The CSEC, accordingly, perceived a need for a framework that would include details specific to the awards to which persons are nominated.

There is a need for a universal form for all national awards so that every department in CAP would use the same form for submitting letters of justification for awards. The form, to be credible, must include such universals as grade, level of training, duty assignments, tenure in CAP, plus, and this is crucial if fairness and integrity are to be maintained in awards distribution, a critical section for venue specific elements—what the person has actually done in his area of specialty, so that PAO, AE, Chaplain and all others would use venue specific elements as the major basis for awards. This would take untoward pressure off persons called upon to vote on nominees for awards. It would eliminate subjective considerations in the absence of content specific to the area of the award in the letters of justification. That way the judgment of the vote would be based on what the nominee has actually accomplished training wise and contributed to his specific venue--on legitimate markers that makes him/her deserving of consideration for the award.

PROPOSED NEC ACTION:

That the NEC create and adopt a universal form for the submission of nominees for national awards and that this form include universals such as grade, CAP training, duty assignments, tenure in CAP and that it instruct the submitter to include only venue specific activities on the part of the nominee that qualify him as a nominee for the specific award sought.

ESTIMATED FUNDING IMPACT:

To be determined.

REGULATIONS AND FORMS AFFECTED:

To be determined.

May 2003 NEC Minutes

CAP NATIONAL HEADQUARTERS' COMMENTS:

National Headquarters has no objection to designing a multi-purpose form for the annual awards as long as this meets with the approval of the Paperwork Reduction committee.

COMMITTEE RECOMMENDATION:

None.

NEC ACTION:

BRIG GEN WHELESS/CV MOVED and COL GROSHONG/PCR seconded that the NEC support the concept of a universal form for the submission of nominees for national awards, to be worked by the National Headquarters staff.

MOTION CARRIED WITH NO DISSENTING VOTES

FOLLOW-ON ACTION: Staffing at National Headquarters.

AGENDA ITEM - 12	NCS	Action
SUBJECT: Committee Reports		
NCS – Col Kauffman		

INFORMATION BACKGROUND:

1. Finance Committee Col Skiba

COL KAUFFMAN/CS distributed National Finance Committee Minutes, 1 May 2003, which were reviewed by exception (See Atch 1).

The FY04 Financial Plan (Corporate Budget), dated 1 May 2003, was also distributed and reviewed by exception (See Atch 2).

COL KAUFFMAN/CS moved that the NEC vote to accept the FY04 Financial Plan (Corporate Budget), dated 1 May 2003, and recommend approval by the Board of Governors at its June 2003 meeting.

MOTION CARRIED WITH NO DISSENTING VOTES

FOLLOW-ON ACTION: Inclusion in the June 2003 Board of Governors agenda for approval, and in the August 2003 National Board agenda for information.

The FY04 Financial Plan (Appropriated Budget), dated 1 May 2003, was also distributed and reviewed by exception (See Atch 3).

COL KAUFFMAN/CS moved that the NEC vote to accept the FY04 Financial Plan (Appropriated Budget), dated 1 May 2003, and recommend approval by the Board of Governors at its June 2003 meeting.

MOTION CARRIED WITH NO DISSENTING VOTES

FOLLOW-ON ACTION: Inclusion in the June 2003 Board of Governors agenda for approval, and in the August 2003 National Board agenda for information.

Summary of Investment Performance, (1) Market to Market, for the period October 1, 2002 through March 31, 2003, and (2) Cost to Market Comparison, March 31, 2003, were distributed and discussed (See Atch 4)

COL KAUFFMAN/CS moved that the NEC vote to accept the Summary of Investment Performance and recommend approval by the Board of Governors at its June 2003 meeting.

MOTION CARRIED WITH NO DISSENTING VOTES

FOLLOW-ON ACTION: Inclusion in the June 2003 Board of Governors agenda for approval, and in the August 2003 National Board agenda for information.

2. Development Committee

Col Bonner

COL ROBINSON/RMR stated there was not a quorum at the meeting of the development committee and no actions taken.

3. Operations Committee

Col Angle

Personal Flotation Devices

COL ANGEL asked the region commanders to assist in identifying wing requirements for the purpose of re-certifying equipment. He requested the information be sent to him at dba@midssouth.rr.com.

COL ANGEL asked that region commanders provide the name of at least one person from each region to serve on the operations committee. The nominees should have operations experience at wing or region level, have command experience at wing or group level, and be able to work with a team. Col Angel also requested that region commanders add a paragraph stating why and how the nominee can be an asset to the operations committee. Col Angel will be identifying people with varying degrees of expertise to head up sub-committees to assist the committee.

4. Education & Training Committee

Col Convery

There was no report.

5. Strategic/Tactical Evaluation & Planning Committee

Brig Gen Anderson

BRIG GEN ANDERSON presented a slide briefing (See Atch 5).

6. Cadet Programs Committee

Col Glasgow

COL GLASGOW/NCR reminded the NEC of the recent changes in the cadet program. He announced the new duty analysis release, Pamphlet 14. He stated that it is much more user friendly, explains more to the senior member on how to use the program, and should be less confusing. Also, CAP Pamphlet 216 on the cadet program officer—how to get your rates, your badges, has come out and is effective 1 June. The committee will continue with the new tasking with the new group and realignment.

AGENDA ITEM - 13

Action

SUBJECT: Old Business

1. ITEM: CAP Busch Car Marketing Platform: Agenda Item 6 from the Feb-Mar NB.

Final decision on what to recommend to the BoG concerning the continuation of the sponsorship.

MR. ALLENBACK/EX presented a slide briefing on the current status of this program.

COL TODD/SWR MOVED and COL GLASSGOW/NCR seconded that the NEC recommend to the BoG that CAP give notice to Lewis Motorsports that CAP will terminate its contract with Lewis Motorsports at the end of the 2003 racing season.

MOTION CARRIED WITH NO DISSENTING VOTES

FOLLOW-ON ACTION: Inclusion in the June 2003 Board of Governors agenda for approval, and in the August 2003 National Board agenda for information.

2. ITEM: New Mexico Wing T-34 Aircraft: Agenda Item 17, item number 4 from the Feb-Mar NB.

Operations and CAD committee to review and recommend action concerning placement of the T-34 within the corporate fleet.

It was decided by both CAP and USAF that the T-34 could be used on missions and allowed reimbursement. However, major maintenance would not be covered by appropriated CAP/LG aircraft funds.

The NEC accepted the operations and CAD committee report.

3. ITEM: Wisconsin Wing Building

COL WEBB/GLR briefed that the NEC previously approved the sale of Zimmerman Field in Wisconsin wing with the proceeds to be used for the construction of a new hangar and meeting place, and they would like to move forward with that project.

May 2003 NEC Minutes

COL WEBB/GLR MOVED and COL TODD/SWR seconded that the NEC vote to give permission for the Wisconsin wing to take bids for the design and construction phase of a new hangar and meeting place and retain a design firm and contractor contingent upon the sale of Zimmerman Field and contingent upon those costs not exceeding the proceeds of Zimmerman Field together with such funds as Wisconsin wing has budgeted for this project.

MOTION CARRIED WITH NO DISSENTING VOTES

FOLLOW-ON ACTION. Notification to Wisconsin wing to proceed with bids, design and construction

AGENDA ITEM - 14

Action

SUBJECT: Additional New Business

1. ITEM: Satellite Digital Imaging System (SDIS)

MR. SALVADOR/DO presented a slide briefing (See Atch 6). Also, there was a live demonstration of the proposal during the meeting.

COL TODD/SWR MOVED and COL ROBINSON/RMR seconded that the NEC authorize spending up to \$100,000.00 for satellite digital imaging system equipment (one per region) to be followed by a report from National Headquarters after appropriate research and development.

MOTION CARRIED WITH NO DISSENTING VOTES

FOLLOW-ON ACTION. The NEC requested that this item be completed as soon as possible.

2. ITEM: Minnesota Wing Building

COL GLASGOW/NCR stated that 3 years ago the NEC gave Minnesota wing permission to sell Holman Field. They completed that sale and have revenues of \$180,000. Just in the last couple of days the State Aviation Department has awarded Civil Air Patrol in Minnesota \$200,000 to help build a new maintenance facility for the wing. Minnesota wing is ready to proceed to build a new maintenance building. They have some designs and want to build a new complex in two phases. The first phase would total up to \$400,000 of which they have \$380,000 between the sale of the field and the state appropriation, and they would like permission to go ahead and build the first phase. They will be building an additional facility on the same property for about \$200,000 later on, and permission for that will be sought later.

COL GLASGOW/NCR MOVED and COL GROSHONG/PCR seconded that the NEC vote to allow the Minnesota wing to proceed with building a wing maintenance facility, as briefed.

MOTION CARRIED WITH NO DISSENTING VOTES

FOLLOW-ON ACTION. Notification to Minnesota wing to proceed with bids, design, and construction.

3. ITEM: Corrosion Control

COL ROBINSON/RMR referenced a previous NEC action that exempted Arizona and New Mexico wings from corrosion control, and recommended that policy be changed to region level.

COL ROBINSON/RMR MOVED and COL GROSHONG/PCR seconded that the NEC vote to amend CAPR 66-1 (emergency change) to reflect that corrosion control requirements for all aircraft would be at the discretion of region commanders for their respective regions.

MOTION CARRIED WITH NO DISSENTING VOTES

FOLLOW-ON ACTION: LG initiate emergency Change to CAPR 66-1. There was clarification that if an airplane needs corrosion control after it has been waived for no corrosion control, neither the corporation nor the Air Force will be responsible for corrective action.

4. ITEM: Membership Directory

MR. ALLENBACK/EX passed around an Air Force Association Directory of members and the Marine Corps League membership directory, as examples. He stated that the Harris Company has made a proposal to CAP to create a directory for CAP members with the understanding that they would not sell or loan the CAP database to anyone. He added that publication would be at no cost to CAP, but that CAP would receive \$2.00 per book up to 15 percent of the senior membership; if more are sold, CAP would get \$5.00 per book. All proceeds would go to cadet programs. The books would retail for approximately \$75.00 and a leather-bound edition would probably be offered at approximately \$90.00. Any senior member would have refusal rights to be listed, and cadets will not be listed except if their parents are members and that would be so annotated. The first 10 pages of the book would promote CAP history and activities, and would be approved at the National Commander level.

COL TODD/SWR MOVED and COL KAUFFMAN/CS seconded that the NEC vote to approve a contractual agreement with the Harris Company to proceed with development of a Civil Air Patrol Directory.

MOTION CARRIED WITH NO DISSENTING VOTES

FOLLOW-ON: National Headquarters action.

5. ITEM: National Alert Paging System

MR. ALLENBACK/EX stated that he had received several recommendations for establishing an alerting system, and that the headquarters need a consensus of which direction the NEC wants to go. There are basically three options: Use the system in place—dial cell phone from a computer and leave a text message at no cost. There is a middle option at low cost, and a third more expensive option.

MR. SALVADOR/DO presented a slide briefing on a recommended national alert paging system. (See Atch 7)

COL WEBB/GLR brought up the Iridium satellite system and suggested that CAP look into accessing it through the Department of Defense.

COL WEBB/GLR MOVED and COL GREENHUT/NER seconded that the NEC vote to request the executive director pursue approval through the Air Force to allow CAP the option to utilize the Iridium satellite system under the Department of Defense plan.

MOTION CARRIED WITH NO DISSENTING VOTES

COL TODD/SWR MOVED and COL KAUFFMAN/CS seconded that the NEC vote to immediately adopt the National Alert Paging System, using our current HQ and field equipment, and use it while awaiting a decision on the DoD plan.

MOTION CARRIED WITH NO DISSENTING VOTES

FOLOW-ON ACTION:

1. EX request the Air Force to seek approval for CAP to use Iridium system under the DoD contract.
2. DO implementation of approved alerting system and notification to the field.

Later in the meeting, there was clarification that regions would not be reimbursed for any pagers at the present time—currently owned pagers and cell phones will be used.

6. ITEM: Standardized Checklists for CAP Aircraft

COL WEBB/GLR stated that he had two items that generally relate to the Standardized Corporate Aircraft Information File (Agenda 7, May 03 NEC).

COL WEBB/GLR MOVED and COL TODD/SWR seconded that the NEC vote to request the operations committee to work with DO to develop standardized checklists for CAP aircraft including emphasis on fulfilling pre-flight requirements.

MOTION CARRIED WITH NO DISENTING VOTES

FOLLOW-ON ACTION: Referral to the operations committee and inclusion in the August 2003 National Board agenda. The chair of the operations committee requested an example of what GLR/CC wants the committee to specifically address.

7. ITEM: Request to Raise Region Dues

COL WEBB/GLR MOVED and COL GLASS/MER seconded that the NEC vote to authorize region commanders the option to adjust region membership dues up to \$1.00 per cadet and up to \$5.00 per senior member. Requests by regions to increase their dues must be submitted to National Headquarters by 31 July and will be effective at the beginning of the fiscal year, 1 October.

MOTION CARRIED WITH NO DISSENTING VOTES

There was clarification that this authorization is a one-time blanket approval and when region commanders exercise the full extent of this authority, they would no longer have the authority to proceed without approval of the NEC.

8. ITEM: Cadet Uniform Changes

MAJ GEN BOWLING stated that he had a request from the National Cadet Advisory Council and other cadets in the field that the development committee look at removing the shoulder boards from the service coat of the cadets because they are difficult to deal with. The cadets prefer using the hard rank on the strap of the service coat. They would maintain their regular blue epaulets, but want to get away from shoulder boards on the service coat. Item moved to committee for study.

9. ITEM: Uniform Nametag

MAJ GEN BOWLING stated there is a change in the Air Force uniform (nametag) and CAP needs to consider following suit. Gen Bowling recommended, and will send to committee to study, that instead of adopting the brushed silver nametag, that CAP go with the gray with no additional expense to the membership. There was consensus of the NEC that this item be sent to committee.

10. ITEM: New Cloth Patch

MAJ GEN BOWLING reminded that for the last year the NEC has been wear-testing a new cloth patch, which has received Air Force approval for wear at the National Commander's discretion.

MAJ GEN BOWLING/CC MOVED and COL GROSHONG/PCR seconded that the NEC vote to adopt the new patch, which is for wear on the Air Force-style flight suit only. The larger version of the patch is for wear on the green flying jacket (nomex). This patch is intended to replace the circular embroidered seals on all uniforms. The phase-in date is 31 March 2004.

MOTION CARRIED WITH NO DISSENTING VOTES

FOLLOW-ON ACTION: Change to regulation, implementation of policy and notification to the field. The patches were distributed to NEC members.

11. ITEM: Test-wear of Scarf for Flying Uniforms

MAJ GEN BOWLING stated that the Air Force had authorized a test-wear of a scarf for flying uniforms and scarves were distributed to NEC members. He recommended a test-wear between now and August 2003 with a report back to the National Board. This scarf is for wear by aircrews on flight suits ONLY.

There was consensus of the NEC for test-wear of the flying scarf. A sample scarf was distributed to each NEC member.

12. ITEM: Leather Flight Jackets

MAJ GEN BOWLING stated that a request had been sent to the Air Staff for approval of the A2 leather flying jacket for wear by aircrews. Hopefully, approval information will be available for the August 2003 National Board.

13. ITEM: XOHA BRIEFING

COL ANDERSON/USAF presented an update slide briefing (See Atch 8)

MAJOR MACKO/USAF presented a briefing on service auxiliaries as proposed to Congress by the Secretary of Defense.

14. ITEM: Removal of Member-at-Large from the BoG

COL TODD/SWR MOVED and COL ROBINSON/RMR seconded that, pursuant to Section 2e of Article of Constitution, the NEC vote to remove Col Mike Pannone as a member-at-large from the Civil Air Patrol Board of Governors.

BY SECRET BALLOT VOTE THE MOTION CARRIED (12 votes for; 1 vote against, 2 abstentions)

FOLLOW-ON ACTIONS:

1. Notification of vacancy to Board of Governors at its 3 Jun 2003 meeting.

2. National Headquarters staff action to solicit nominees to fill the vacancy. The solicitation letter will also state that the selection process will be conducted at a special NEC meeting on Sunday, 24 August 2003, MGM Grand Hotel, Las Vegas, NV. Announcement of this meeting was declared to fulfill the requirement of a 15-day prior notification to the members of the National Executive Committee.

15. ITEM: DSM

COL PINEDA/SER MOVED and COL ANGEL/PROXY NFO seconded that the NEC vote to approve a Distinguished Service Medal for lifetime service to Lt Col Buddy S. Harris of the Florida wing.

MOTION CARRIED WITH NO DISSENTING VOTES

FOLLOW-ON ACTION: National Headquarters action.

16. ITEM: IRA or Annuity-type recognition

COL KAUFFMAN/CS MOVED and COL PINEDA/SER, COL GREENHUT/NER, and COL GROSHONG/PCR seconded that the NEC vote to approve a 1-year salary IRA or annuity-type recognition that was discussed for retirement purposes.

MOTION CARRIED WITH NO DISSENTING VOTES

17. ITEM: Fatal Accident Kit

It was suggested by the NEC that national headquarters develop a fatal accident kit to be available to all wing commanders for use when one of their members die while performing CAP business. Mr. Allenback agreed and will have the staff work this issue.

Additionally, fatal accident procedures will be added to the wing commanders course.

The NEC also suggested that national headquarters look into having region/wing commanders attend the Air Force Safety Officers' Course.

18. ITEM: Accident Claims

In an effort to settle accident claims more expeditiously, the NEC suggested that a Hot Wash process—a list of documentation, statements you need for the claims process –be developed. Mr. Allenback agreed and will have the staff research this.

AGENDA ITEM - 15

Information

**SUBJECT: HQ CAP Update
HQ CAP/EX – Mr. Allenback**

INFORMATION BACKGROUND:

Mr. Allenback will update the NEC on the status of HQ issues including transformation, NASCAR, Depot closure, and other pertinent items of interest.

HQ CAP Update

MR. ALLENBACK/EX presented a slide briefing (See Atch 9)

MR. SALVADOR/DO presented a slide briefing (See Atch 10) on the glider program.

ACTION ITEMS:

a. The consensus of NEC was continued use of the CAP Form 19, and make it a multiple-purpose identification card for mission essential people with a full report and demonstration at the August 2003 National Board meeting. CAP-USA/CC will pursue use of a DoD-issued card.

b. With concurrence of the NEC, the executive director will design a survey for the membership to gather data to explore changing the format of the Civil Air Patrol News. Mr. Allenback proposes changing to a smaller monthly or bi-monthly newspaper for urgent information, an on-line segment for more details than there is room for in the current Civil Air Patrol News and a colorful, glossy quarterly supplement with more documentary information. Results of the survey will be reported back to the NEC.

c. COL GROSHONG/PCR MOVED and COL GREENHUT/NER seconded that the NEC vote to explore holding the 2005 National Congress on Aviation and Space Education (NCASE) in Seattle, WA, contingent upon research.

MOTION CARRIED WITH NO DISSENTING VOTES

FOLLOW-ON ACTION: XP staffing.

d. In response to a question, the executive director will check on the status of the Civil Air Patrol Display at Wright-Patterson AFB OH.

e. COL GLASS/MER MOVED and COL TODD/SWR seconded that the NEC vote to authorize the immediate expenditure of FY02 funds (\$7.5M) to purchase 27 Cessna 182 aircraft.

MOTION CARRIED WITH NO DISSENTING VOTES

FOLLOW-ON ACTION: LG action to initiate purchase of aircraft.

There was clarification that the above motion is a change from an earlier decision to use FY02 funds to purchase Cessna and Gippsland aircraft. At this time, the Gippsland aircraft has not yet received FAA certification and are not available for purchase. Therefore, a decision was made to wait for approval to spend all of the FY02 funds to purchase Cessna aircraft in order to avoid the risk of losing part of the FY02 money. When Gippsland receives FAA certification, a recommendation will be made to use FY03 funds to purchase that aircraft.

f. **COL KAUFFMAN/CS MOVED and COL ANGEL/PROXY NFO seconded** that the NEC vote to waive all wing, region and national dues under the DDR program until the end of this fiscal year (FY03) only. Next year (FY04), the dues in conjunction with the DDR program will be funded by National Headquarters.

MOTION CARRIED WITH NO DISSENTING VOTES

FOLLOW-ON ACTION: FM action to implement policy.

g. **COL TODD/SWR MOVED and COL ROBINSON/RMR seconded** that the NEC vote to authorize a letter from the National Commander notifying wings that because counterdrug customer requirements exceed the training hours available, no further CD training missions will be approved for the remainder of the fiscal year, due to Counterdrug funds being cut to \$1.5M (from \$3M).

MOTION CARRIED WITH NO DISSENTING VOTES

FOLLOW-ON ACTION: DO initiate notification letter from the National Commander.

AGENDA ITEM - 16

Information

**SUBJECT: Deputy State Directors
CAP USAF/CC – Col Vogt**

INFORMATION BACKGROUND:

Col Vogt will brief the NEC on the current status of the Deputy State Directors.

COL VOGT/CAP-USAF/CC presented a slide briefing (See Atch 11). He explained in detail the transition of Deputy State Directors to civil service status, the manpower cuts affecting them and steps being taken to clearly identify Air Force tasks versus CAP tasks in an attempt to reach a solution to fill the void of the loss of the Deputy State Directors. In summary, he stated: “We are working this issue hard. We are not looking at it as just a loss of employees. I am looking at the impact on your organization because I know that over the years they are doing work for you that you need to have done. I want to go through it as a process, and Gen Bowling agrees, ‘let’s fix this and get you all poised correctly to run the corporation the way you want to in the field.’ We need your ideas and your inputs.”

In response to a request, COL VOGT also provided an update status of the Memorandum of Understanding. He is working on a format for MOUs and will shortly send out a survey for input from the field. Col Vogt explained that there have been huge policy changes in the last year that have slowed this process, but expressed hope that there will be some rapid progress on this project in the near future.

AGENDA ITEM - 17

Information

**SUBJECT: Legislative Issues
Col Huggins**

INFORMATION BACKGROUND:

Mr. Jim Huggins will brief the NEC on recent state legislative actions that have an affect on CAP members. He will also discuss CAP funding at the state and federal levels.

MR. HUGGINS briefed the importance of CAP regions appointing a legislative or government affairs person that can work with his office to help the wings where there is no state funding or those wings with inadequate funding to try to increase the funding from the state legislatures. He added: "There has been some success in getting funding. Sometimes that is dependent upon the financial situation in the state, but many times it is because no one has really tried to go after it. I think you need to send a message down to the wings in your region that many times they have to really think about whom they need to invite to a squadron or wing conference. There are people at the state level that would really like to be invited to come to a conference to see what CAP in their area is doing, but never get the invitation. Additionally, region commanders or wing commanders should consider inviting members of the state legislature or the lieutenant governor to come to a conference. I think we need to think more in that vein in the future because we see the tightening of the federal budget. In our recent meeting with Gen Bowling when he and I went up to the hill last week, the staffer we met with said, 'well, we know that Chairman Young is very supportive.' Well, that shows we have been doing a good job over the years by having these national board meetings in Washington DC when you all come up, go over to the hill, and spread around the Annual Reports to Congress, and meet with members. You have to remember that in Washington, the squeaky wheel gets the grease. If they think you are fine and have no problems, you won't hear from them. But we have to continue to be visible and that is one of the most important things. I hope that within the next 30 days or so in each region we can have a legislative or government affairs representative picked so that we can work with him. This person should have some knowledge of the legislature—somebody who is a former member of the legislature, a lawyer, or former official. So, I ask you, please over the summer if there is an opportunity when you meet with your wing commanders, ask them to try to get closer to their members of the legislature. What we hope to do then is to target the areas like Pacific Region, part of the Rocky Mountain Region, Great Lakes Region where there are big gaps in state funding, and try to work with these wings by supplying them copies of legislation that other states have used." Col Huggins also briefed that Arkansas passed a law allowing Civil Air Patrol or US Coast Guard Auxiliary members who are state employees to take leave of absence to participate in emergency and rescue services and/or other purposes. This should be a model for the whole nation. Col Huggins added: "Legislation is being considered now and coming to the hill which will create auxiliaries for the Army and the Navy, based upon the Coast Guard plan. We all know what that means. That means the Coast Guard

May 2003 NEC Minutes

plan is, basically, it is a member organization that supplies boats—mostly supplied by member-owned boats and equipment—not like the Civil Air Patrol, which has a corporate fleet. So we have to make sure when this legislation comes forward that we don't get included in that. We have to be very vigilant now and make sure we stay as we are in a separate category so that doesn't restrict us. This is just another example of how you always have to be vigilant about things happening on the legislative front that you have to worry about. So, I hope I leave a message with you that we are being very successful. We recovered from a difficult situation that we were in a few years ago. We have very good friends on the hill, and we need to continue doing what we are doing. I think if we do that, we will continue to have the success that we are having. Thank you."

MAJ GEN BOWLING emphasized that CAP will not have an opportunity to review the legislation on auxiliaries because it is going directly to the hill, and stated that CAP needs to be extremely vigilant because this legislation is modeled after the Coast Guard auxiliary—they bring their own assets and CAP doesn't. He added: "We need to make sure that we don't lose out in this legislative issue. The funding line that they gave us before, if it is going to take an exemption or whatever, so we need to monitor this very closely so if we do have to do a full press to congress that we can mobilize the force and get those people out there to let them know what we think before they actually pass the legislation."

AGENDA ITEM - 18

Information

**SUBJECT: SER Rapid Response Teams - Concept Presentation
SER/CC – Col Pineda**

INFORMATION BACKGROUND:

This 30 minute presentation will cover the concept and required training for creating a Rapid Response Team capability for both air and ground assets. This entails establishing a standardized type and kind classification for the rapid deployment of specific, advanced qualified assets, within the U.S. Air Force Auxiliary, Civil Air Patrol to meet the expanding mission roles that are presented as part of the Homeland Security mission creep activities.

LT COL WOLFF/SER RRC presented a slide briefing (See Atch 12).

COL PINEDA/SER MOVED and COL GROSHONG/PCR seconded that the NEC vote to send this proposal to the operations committee for process review with a report to the August 2003 National Board.

MOTION CARRIED WITH NO DISSENTING VOTES

FOLLOW-ON ACTION: Referral to the operations committee and inclusion in the August 2003 National Board agenda.

AGENDA ITEM - 19

Information

**SUBJECT: Precision Flight Controls, Inc. Personal Computer-Based Aviation Training Device (PCATD) Briefing
PCR/CC – Col Groshong**

INFORMATION BACKGROUND:

Precision Flight Controls, Inc. is a manufacturer of Personal Computer-Based Aviation Training Devices (PCATD) and flight consoles. They will brief the NEC about their Cat III PCATD and other equipment they have to enhance CAP'S flight training process. A Precision Flight Control, Inc. Cat III PCATD will be set up near the meeting area and available for NEC members' personal evaluation.

COL GROSHONG/PCR MOVED and BRIG GEN WHELESS/CV seconded that the NEC vote to task the Operations Committee to study the possibility of incorporating this piece of equipment—PCATD—into the CAP pilot training operation.

MOTION CARRIED

COL ROBINSON/RMR MOVED and COL PINEDA/SER seconded that the NEC vote to adjourn.

MOTION TO ADJOURN CARRIED WITH NO DISSENTING VOTES

THE NEC ADJOURNED AT 6:08 PM ON SATURDAY, 3 MAY 2003.